

Info Pack for KA 1 Project

Youth Competence Development for Professional Future

Main aim:

to contribute to professional development of youth workers to promote and empower competence development for professional future of youth including those with fewer opportunities.

Objectives: 1. to develop skills and competences of youth workers on how to equip young people, including those with fewer opportunities, with employment competences and support them to access labor market,
2. to transfer knowledge in identifying and practicing workplace behaviors, most often required by local employees,
3. to explore key elements relating to transversal competences, creative entrepreneurship and social business and integration of youth with fewer opportunities into the labor market through non-formal learning methods;
4. to contribute to young people competence gained for professional future connected with world of work through exchanging experiences,
5. to set up a platform for sharing good practices and to build sustainable partnership,
6. to promote Erasmus+ programme as a tool for promoting competence development in accessing labor market

The mobility of youth workers will start on November 1st 2015, arrival day. The programme will end in the evening of November 10. Departure day is 11th of November 2015.

Activities will last between 10 AM and 6 PM every day, with a lunch break and two coffee breaks.

PARTICIPANT PROFILE

- Eligible participants should be youth workers and/or youth leaders from youth organizations
- no age limit
- be able to work in English
- be available and fully committed to take part in the mobility
- be curious, open-minded, appreciate diversity and learn about each other's realities
- be motivated to participate in one of the practical workshops, such as: music, video and urban gardening
- be motivated to learn and to apply the methods learnt in the work with young people

LANGUAGE: The working language of the training will be English. Participants must have sufficient knowledge of understanding and speaking of English.

THE VENUE

The Mobility will be held in Sabac. Sabac is located in the Western Serbia, around 90 km away from Belgrade, the capitol of Serbia.

Information about accommodation and working space:

- Participants will be accommodated in a hostel situated in the wider centre of Sabac. It takes approx. 5 min. to walk to the office of Udruzenje Svetlost and 10 minutes to working place of the activity.

- Participants will be accommodated in rooms for three and four persons with one bathroom per room. - Free Wifi is available at the hostel
- Participants will be accommodated in single-sex rooms; we will mix countries/nationalities so that participants can get to know each other better.
- Meals will be served at the restaurant (except breakfast that will be provided in the fridges in the rooms). All dietary needs will be catered for (please note those in your application form)
- The working space will be located nearby (10 min walk from the hostel)
- Beds linen and small towels will provided
- Please bring your own big towels if you are not satisfied with the small ones

Organizers will not provide any accommodation for additional stay in Albania. If participants plan to arrive before November 1 or depart after November 11 they are kindly requested to inform us and we will be glad help booking additional accommodation.

TRAVELING TO SERBIA

All participants are expected to arrive in Sabac, Serbia. Those who are coming by plane will be picked-up by the organizers from the airport. The Erasmus+ rules stipulate participants need to travel using the cheapest means of transport, economy class, direct route without long stopovers. Please see travel cost section below for details of travel reimbursement policy.

TRANSPORT TO AND FROM THE VENUE

Upon arrival, participants will be picked up from Belgrade airport or Sabac bus station by one of our volunteers or staff. All participants will be provided with the contact details of contact person before travelling. The organizers will help in organization of departure of participants.

- Reimbursement will be done based on the EU Distance Calculator:

http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm (distance is calculated as one-way journey, but the amount in the Programme Guide is for a return trip)

10 – 99 km	0 € / Person
100 – 499 km	180 € / Person
500 – 1.999 km	275 € / Person
2.000 – 2.999 km	360 € / Person
3.000 – 3.999 km	530 € / Person
4.000 – 7.999 km	820 € / Person
ab 8.000 km	1,000 € / Person

- Reimbursement of travel costs will only be done upon presentation of all original tickets, receipt/invoices and boarding passes (including return tickets). Documents provided must clearly state date of purchase, route and means of travel, name of the passenger, method of payment and price paid. Documents in languages other than English will have to be translated by participants.
- Participants will be asked to send the originals of all return documents and boarding passes.
- Reimbursement will be done in EUR, regardless of the currency indicated on the ticket and receipt/invoice. Any tickets purchased in a local currency other than EUR, will then be converted and calculated according to the exchange rate of the month when the grant agreement for this project was signed by the NA, as stated in the official European Commission web-site at <http://ec.europa.eu/budget/inforeuro/index.cfm?Language=en>

- Please e-mail original tickets to nvo.svetlost@gmail.com once you have purchased them and no later than. We need this to begin processing the financial and reimbursement data before the mobility so that all payments may be made as efficiently as possible.

PREPARATION

Once your place is confirmed, please make the following preparations:

- NGO Fair - please bring materials about your organization and their activities
- Good practice sharing - we would like you to share examples of successful projects and tools used by your organization in collecting of examples of engagement of youth, including those with fewer opportunities in creative entrepreneurship initiatives and about development of the social business in your country
- Intercultural Evening - please remember to bring whatever you think is important and worth sharing about your country, community and culture – food, drinks, any kind of dynamics

OTHER PRACTICALS

- There is free wifi internet access in the office of Udruzenje Svetlost and in hostel.
- Please bring your own computers/smartphones.
- Euros, US dollars can easily be exchanged in exchange offices in Sabac.
- 1 euro =120 dinars (Serbian money) .

CONTACT

If you need help with your travel booking or have any questions regarding the mobility, please feel free to contact: Gordana at: +381-63-8289342, or nvo.svetlost@gmail.com or Martin at info@roter-baum-berlin.de

HOW TO APPLY

You are requested to use the application from attached. Please complete your application in English. Only typed application will be accepted (no handwritten application please).

After naming your application (e.g “Germany_Martin”), please submit your application to : nvo.svetlost@gmail.com

The deadline for sending the application is 12th of October 2015.

See you soon in Serbia,
Martin, Goga, Roter Baum Berlin and Association Light teams